

**Manitowoc Public School District**  
**Minutes of Finance & Budget Committee Meeting**  
Monday, May 13, 2019

Finance and Budget (F&B) Committee Chairperson David Nickels called the Finance and Budget Committee to order at 10:19 a.m. with F&B committee member Richard Nitsch; member Catherine Shallue was excused absent. Superintendent Mark Holzman and Director of Business Services Shawn M. Alfred were also present.

**Food Service Management Program RFP Acceptance**

Director of Business Services Shawn Alfred presented a document that detailed the Food Service Management Program bids received and respective analysis. Manitowoc Public School District's (MPSD) Food Service Management Program is required to request proposals from food service management companies every 5 years. Three companies presented proposals within the allotted timeframe; Chartwells, Taher and Aramark. Director Alfred reviewed and discussed the analysis with Chairperson Nickels and member Nitsch spoke. Questions were asked by both Chairperson Nickels and member Nitsch on the costs, composition and implications on MPSD for each bid received. A motion was made by Chairperson Nickels, seconded by member Nitsch, to bring to the Board of Education the recommendation to accept Chartwell's Food Service Management Bid. The motion carried.

**2019-2020 Budget Update**

Director of Business Services Shawn Alfred spoke on the 2019-2020 MPSD Budget. Preliminary figures were shared for the Tax Levy, State Aide and Tax Levy Rate. In addition, a analysis detailing the 2019-2020 Staffing Additions and Reductions was presented for discussion. The document detailed that the \$461K deficit between staffing additions and staffing reductions would be neutralized by savings in transportation, retirement/resignation cost differences and reallocating referendum money that has been allocated for capital improvements and technologies. Discussion of all individuals present occurred.

A motion was made by member Nitsch and seconded by Chairperson Nickels to adjourn, and the motion carried. The meeting adjourned at 10:48 a.m.

Respectively submitted,

Shawn M. Alfred  
Acting Secretary  
*F&B 5-13-19*